

**CONSENT AGENDA**  
**November 22, 2010**

**A. APPROVAL OF MINUTES**

- 1. SUBJECT: APPROVAL OF MINUTES DATED AUGUST 2 AND AUGUST 3, 2010**

ISSUE/PURPOSE: The above listed minutes are before the Board for approval. See TAB **G**.

**B. APPROPRIATIONS AND TRANSFERS**

- 1. SUBJECT: CLERK OF CIRCUIT COURT**

**A-FY-11-  
CLERK OF CIRCUIT COURT  
TECHNOLOGY TRUST FUND**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2011, for the function and in the amount as follows:

251	Clerk of Circuit Court	\$9,998
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The source of the funds for the foregoing appropriation is as follows:

Revenue Account

02250-423100 Shared Expenses	\$9,998
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Said resolution appropriates Technology Trust fund monies for use by the Clerk of Circuit Court.

ISSUE/PURPOSE: Appropriate Technology Trust Fund monies.

JUSTIFICATION: Technology Trust fund monies will be used to cover the cost of the Land Title Office (LTO) software maintenance contract for the International Land System (ILS) for the Clerk's office.

**2. SUBJECT: SHERIFF – RECOVERED COSTS**

**A-FY-11-  
SHERIFF  
RECOVERED COSTS**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2011, for the function and in the amount as follows:

320 Sheriff County	\$3,856
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The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>	
419108 Recovered Costs	\$3,856

Said resolution appropriates recovered costs for use by the Sheriff's department.

ISSUE/PURPOSE: Appropriate recovered costs.

JUSTIFICATION: This resolution appropriates lease payments (\$250), security services (\$2,076), and restitution (\$1,530).

**3. SUBJECT: TECHNOLOGY RESERVE FUND**

**A-FY-11-  
TECHNOLOGY RESERVE FUND  
CARRYOVER INFORMATION MANAGEMENT SERVICES  
FUNDS FROM FY 10**

WHEREAS, The Board of Supervisors approved establishing a Technology Reserve Fund in Fiscal Year 2006 from year end surplus funds from the Information Technology Department's budget; and

WHEREAS, The remaining balance in the Technology Reserve Fund is \$131,493, and the remaining balance in the Information Technology Department's FY 10 budget is \$9,223.

NOW THEREFORE BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the Technology Reserve Fund be increased from \$131,493 to \$140,717 to cover the future costs of technology projects.

ISSUE/PURPOSE: Technology Reserve Fund Increase

JUSTIFICATION: This resolution adds year end funds remaining in the Information Technology budget of \$9,224 to the Technology Reserve Fund for a total of \$140,717. A history of the use of the fund is presented in the chart below:

Description	Amount	Balance
Reserve July 1, 2007	\$386,000	\$386,000
To cover the consulting costs for the Information Management Services Dept. from Technology Reserve.	(\$96,000)	\$290,000
To cover the cost of Capital Technology Projects from Technology Reserve.	(\$256,000)	\$34,000
To cover cost for the Disaster Recovery Project from Technology Reserve.	(\$14,000)	\$20,000
Funds added from unspent FY 07 funds that were earmarked for Technology Reserve.	\$38,513	\$58,513
Appropriates Technology Reserve to Information Management Services for Microsoft Enterprise Agreement	(\$37,000)	\$21,513
Funds added from unspent FY 08 funds that were earmarked for Technology Reserve.	\$117,021	\$138,534
Appropriates funds to Information Technology from Technology Reserve for one-time costs for I-Care project.	(\$27,000)	\$111,534
Funds added from IT's FY 09 vacancy savings balance.	\$28,387	\$139,921
Appropriates funds to GIS-LDO from technology fees collected in FY 09.	(\$8,428)	\$131,493

## C. COUNTY PROPERTY

### 1. SUBJECT: AMERICAN ELECTRIC POWER UTILITY EASEMENT REQUEST – NEW PRICES FORK ELEMENTARY SCHOOL SITE

#### R-FY-11- RESOLUTION GRANTING AMERICAN ELECTRIC POWER A UTILITY EASEMENT AT THE NEW PRICES FORK ELEMENTARY SCHOOL SITE

BE IT RESOLVED, The Board of Supervisors of the County of Montgomery, Virginia hereby authorizes the conveyance of a utility easement at the new Prices Fork Elementary School property, owned by Montgomery County, located on Prices Fork Rd, Blacksburg, Virginia to American Electric Power in order to provide electrical service to the new school site.

BE IT FURTHER RESOLVED, That the Chair of the Board of Supervisors is hereby authorized to execute the above referenced utility easement to American Electric Power on behalf of the Board of Supervisors.

ISSUE/PURPOSE: Authorize the conveyance of a utility easement to American Electric Power.

JUSTIFICATION:

AEP has requested conveyance of a utility easement for the new Prices Fork Elementary School site. See TAB H for a copy of the School Board's letter approving the concept and request for the Board of Supervisors to grant the easement. TAB H also includes a copy of AEP's proposed right-of-way agreement.

**D. APPOINTMENTS**

**1. SUBJECT: NEW RIVER VALLEY EMERGENCY COMMUNICATIONS REGIONAL AUTHORITY**

**R-FY-11-  
NEW RIVER VALLEY  
EMERGENCY COMMUNICATIONS  
REGIONAL AUTHORITY  
APPOINTMENT**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby appoints **F. Craig Meadows** to the **New River Valley Emergency Communications Regional Authority**, and **L. Carol Edmonds** as his alternate, effective January 1, 2011 and expiring December 31, 2011.

BE IT FURTHER RESOLVED, That employees appointed to boards/commissions/authorities as a representative for Montgomery County, such appointment is contingent upon their continued employment with the County and that any such termination or resignation from employment would also constitute a voluntary resignation from such board/commission/authority.

ISSUE/PURPOSE: Appoint the County Administrator to the New River Valley Emergency Communications Regional Authority, and appoint the Assistant County Administrator as his alternate.

JUSTIFICATION: Please see TAB I for a copy of the legislation creating the New River Valley Emergency Communications Regional Authority.

**2. SUBJECT: WESTERN VIRGINIA REGIONAL JAIL  
AUTHORITY**

**R-FY-11-  
WESTERN VIRGINIA REGIONAL JAIL AUTHORITY  
APPOINTMENT**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby reappoints the following individuals to the Western Virginia Regional Jail Authority effective January 1, 2011 and expiring December 31, 2011:

Sheriff Tommy Whitt	Captain Robert L. Hall (alternate)
Doug Marrs, Board of Supervisors	Gary D. Creed (alternate)
F. Craig Meadows, Staff Member	L. Carol Edmonds (alternate)

BE IT FURTHER RESOLVED, That employees appointed to boards/commissions/authorities as a representative for Montgomery County, such appointment is contingent upon their continued employment with the County and that any such termination or resignation from employment would also constitute a voluntary resignation from such board/commission/authority.

BE IT FURTHER RESOLVED, The expiration of a Board of Supervisors term in office shall constitute a voluntary resignation from any board/commission/authority appointment as a representative of Montgomery County.

BE IT FURTHER RESOLVED, That all annual appointments to the Western Virginia Regional Jail Authority shall be made by the Board of Supervisors prior to January 1 of the effective year.

**ISSUE/PURPOSE:** Make annual appointments/reappointments to the Western Virginia Regional Jail Authority.

**JUSTIFICATION:** Appointments/reappointments to the Western Virginia Regional Jail Authority will be effective January 1, 2011. They are listed on the Board's agenda for this meeting so the appointees can take the Oath of Office at the WVRJA's first meeting in January.